

Please consider this letter as one of recommendation for Jim Van Dorn for the position for which he is making application. Having known Mr. Van Dorn since the late 1980's, I can assert quite confidently that the following observations concerning his qualifications are valid.

Jim is an indutrious and energetic worker. He is the type of person who is not satisfied unless he completes the tasks assigned to him in the best possible manner. He is very diligent and seeks further duties than those assigned to him. He is an excellent worker and would give you a 100% effort at all times.

Jim is quite social, and is easy-going, friendly, and works well with his peers. In the groups that I have observed his work, he is well respected by his associates and can fit into any situation. He is talented and can apply that talent to his work. He is neat, punctual, and well-groomed. He projects an air of confidence that enables him to do well in the workplace.

Mr. Van Dorn can, and does, follow instructions, and is capable of making suggestions that can enhance his value in his surroundings. He should be a welcome addition to any office setting.

Jim is an honest and faithful individual. I believe he would do well in whatever capacity he would be asked to work.

I have known Mr. Van Dorn, both in a teacher/student relationship, as well as a member of the adult band that involves us both. To my knowledge he does not smoke, nor use alcoholic beverages, and is a respected member of his community. I have had occasion to observe his work in several settings, and am fully aware of his capabilities.

If you have any further questions about him, please feel free to contact me. I feel that no one would be a better applicant for the position in question than Jim Van Dorn!



Sacred Heart School
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A National School of Excellence

Jerry Kinney

Jerry Kinney, Sacred Heart School

Band Director/Teacher (54 years)

Past President, Iowa Bandmasters Association

Member, Governor Robert D. Ray's Commission

for Children and Youth

Recipient, National Federation of High Schools

Outstanding Music Educator, State of Iowa, 2006